**Microsoft Office 2016**

**Free District Download Instructions**

Log into your Google Account

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Go to Anoka Hennepin homepage

Click on the Departments tab

Scroll down to the bottom and click on the “more”

Click on T-Technology & Info Services

Click on Microsoft @ home for students & staff on the left side of the page

Read Directions carefully before you click into “onthehub”

Go to http.anoka.onthehub.com

Create an account using your school login and password

Add 2016 to the cart

Click on the cart and check out

Print out a copy of your enrollment key

Download your software